

Minutes
Burlington Little League Board of Directors Meeting
516 N. Pine Street, Burlington, Wi.
December 3 ,2025

1. Call to order: 605pm

2. Roll call (Present/Absent):

Present: Ben Zusan, Tom Solofra, Lisa Pankratz, Jennifer Czerniak, Phil Anderson, Ryan Bratz, Laura Whiteside, Amanda Schenk, Amy Meyer, Katlyn Pella, Matt Bartz, Pat Last

Absent: Dave Kmetz, Chris Nolan, Blue Aldridge, Allie Koster, Tony Battisti, Jared Adams

3. Citizen comments: None

4. Approval of the minutes:

Jen made a motion to approve the minutes from November 5, 2025, with a second by Matt. All in favor, approved unanimously. Motion carried.

5. Presidents report-Dave Kmetz: not present.

6. Vice Presidents report-Ben Zusan

- Ben provided an update on the updated/newest MOU between the City of Burlington and the Burlington Little League regarding the Hintz Complex and Sunset Park.
- Tom made a motion to approve the MOU between the City of Burlington and the Burlington Little League; Phil seconded the motion. All in favor, passed unanimously. Motion carried.
- Ben provided an update regarding the meeting he and Dave Kmetz had with Bud Milroy pertaining to ending the MOU between BLL and Burlington Baseball 2000 and the Maryland Field at the Hintz Complex. BLL will take over the Maryland field.
- Discussion regarding letting Swing City use the fields at Hintz complex and the costs associated with using the fields.
- Tom made a motion to allow non-Little League players/teams to use any of the fields at the Hintz complex or the Sunset Complex; seconded by Ben. The motion was denied- 10 nay, 1 yay.
- Follow up with the board pertaining to the presentation/request made by Katlyn on behalf of the Titans program asking to borrow \$12, 560 from the BLL to pay for all the players uniform jerseys and hats for the 2026 season to be paid back by 2027 with the revenue from the 2026 tournaments. Katlyn made a motion to approve above request, seconded by Amanda. The motion was denied- 7 nay, 4 yay.
- Ryan made a motion for the BLL to pay for Titan's coach's hats and uniforms, with a maximum of 3 coaches per team. Second by Amy. All in favor, approved unanimously. Motion carried.

7. Chief Operating Officer/Safety Report-Tom Solofra-No updates

8. Treasurers report -BLL and Titan's

- a. BLL \$71,001.34. Lights: \$30, 534.27. Titan's \$34, 019.15. Motion to approve budget report, Amy. Seconded by Ryan. Approved unanimously, motion carried.
- b. Chris at H&R Block is filing an extension

9. Director and coordinator report-

a. Registration- Laura Whiteside

- Age snag fixed. Registration open.

b. Baseball Scheduler- Chris Nolan-Not present.

c. Building and Grounds- Ryan Bratz

- Pavillion expansion continues. Additional update on progress provided by Ben.

d. Equipment/Uniforms/Pictures-Jared Adams-Not present

e. Marketing and Communications- Katlyn Pella

- Discussed the logistics of the Burlington Christmas Parade.
- Passed around a thank you card from the Love family adopted by the BLL
- Food Pantry- donation gathered by BLL filled up a truck.

f. Team-Sign Sponsorship-Tony Battisti-no updates

g. Umpire in Chief-Phil Anderson-No updates

h. Concessions Amy Meyer-No updates

i. Titans Director- Amanda Schenk

- Tournaments are filling up fast
- Working on setting up a uniform try on date

j. Coaching Player Development Coordinator-Matt Bartz

- Working on a coach's guide, possible electronic book.

k. Player Agents: Hintz/Brannen-Blue Aldridge and Pat Last

- Trying to coordinate and set times and dates for Showcases. Possible dates discussed.

10. Old Business:

- a. Open house to be held at the Pavillion. Dates and times to be set for the 1-7-26 meeting
- b. Scoreboards. Continue to look at costs and possible donors/sponsors.
- c. Bylaw, Constitution and HT rules postponed to next month due to length of this meeting.

11. New Business:

- a. M.S. Church Scholarship fund for high school seniors. Amy will work on the forms to be given to BHS and CCHS. Form to be approved at the next meeting.
- b. Papa Murphy fundraiser. 20% of all sales. Possibly out flyers at Pavillion open house. Revisit once a date has been determined for open house and/or showcases.
- c. All Stars- reconsider being part of the All Stars. Ben will research dates and logistics of resuming All Stars.

12. Announcements: None

13. Next meeting: January 7, 2026, at 6:00 pm

14. Adjournment: Lisa made a motion to adjourn, Tom seconded motion. Approved unanimously. Adjourned at: 846pm

Submitted,

Lisa Pankratz, Secretary Burlington Little Board of Directors

